

**UNOFFICIAL MINUTES  
REGULAR SCHOOL BOARD MEETING  
ALCESTER-HUDSON SCHOOL DISTRICT #61-1  
July 8, 2024**

School Board President Jay Hallaway called the meeting to order at 7:02pm at the Alcester-Hudson High School conference room with the following school board members present: Jay Hallaway, Amanda Beeler, Dawn Butzer, Travis Stene, and Jen Wennblom. Absent, Justin Teunissen and Jessy Paulson. Also present were Natalie Stene, Tim Rhead, Jason Van Engen, Shelby Braaten, and Amanda Wielenga.

*NOTICE IS HEREBY GIVEN THAT THE SCHOOL BOARD OF ALCESTER-HUDSON SCHOOL DISTRICT 61-1 IS NOW OPENING THE PUBLIC HEARING OF THE 2024-2025 SCHOOL BUDGET. THE PURPOSE OF SAID HEARING IS FOR CONSIDERATION OF THE 2024-2025 BUDGET, FOR THE FISCAL YEAR JULY 1, 2024 TO JUNE 30, 2025 AND IT'S SUPPORTING DATA.*

**A. START THE REGULAR MONTHLY MEETING AT 7:18 PM**

**B. PLEDGE OF ALLEGIANCE**

**C. RECOGNITION OF VISITORS**

**E. PUBLIC INPUT**

**F. ADDITIONS TO THE AGENDA**

1. A motion was made by Dawn Butzer and seconded by Amanda Beeler to approve the agenda. All voted aye. Motion carried.

**G. CONSENT AGENDA**

1. A motion was made by Travis Stene and seconded by Jen Wennblom to approve the June 10, 2024 regular school board meeting minutes, to approve the Activity, Athletic, Business Manager, Lunch and Imprest Fund Reports, to approve all claims for payment from the 2023-2024 budget, and the following District reports:

**Business Manager's Report: General Fund**, June Beginning Balance \$804,897.97, Receipts Local \$142,234.65, County \$2,739.03, State \$117,212, Federal \$36,239, Expenditures -\$309,697.93, June Ending Balance \$793,624.72. **Activity Fund** June Beginning Balance \$88,151.32, Receipts Local \$11,333.25, Expenditures -\$19,467.44, June Ending Balance \$80,017.13. **Capital Outlay Fund** June Beginning Balance \$2,480,714.10, Receipts Local \$56,681.40, Expenditures -\$20,262.93, June Ending Balance \$2,517,132.57. **Special Education Fund** June Beginning Balance \$175,603.08, Receipts Local \$25,471.10, Expenditures -\$31,431.72, June Ending Balance \$169,642.46. **Bond Redemption Fund** June Beginning Balance \$377,674.74, Receipts Local \$20,436.21, Expenditures -\$825, June Ending Balance \$397,285.95. **Trust and Agency Fund Report** June Beginning Balance \$44,047.41, Receipts Local \$20,063.19, Expenditures -\$13,860.02, June Ending Balance \$50,250.58, **Lunch Fund** June Beginning Balance \$34,108.78, Receipts Local \$52.72, State \$435.44 Federal \$3,916.17, Expenditures -\$4,414.14 June Ending Balance \$34,098.97. **Drivers Education Fund** June Beginning Balance \$15,567.68, Expenditures -\$620.66 June Ending balance \$14,947.02

**Claims:**

CENEX FLEET FUELING FUEL \$47.13, CITY OF ALCESTER UTILITIES \$539.03, GRAHAM TIRE SF NORTH TIRES \$1,780.08, LEWIS, COREY VEHICLE MAINTENANCE \$2,608.37, LOREN FISCHER DISPOSAL DUMPSTER RENTAL \$202.00, NEW CENTURY PRESS LEGALS \$81.76, PETE'S PRODUCE SUPPLIES \$165.54, PRESTO X PEST CONTROL \$72.47, SD DEPARTMENT OF REVENUE 2023-2024 SALES TAX PAYABLE \$32.42, SDHSAA 2023-24 RULE BOOK \$104.00, SIOUXLAND OUTDOOR

POWER MOWER SERVICE \$718.73, SOUTHEASTERN ELECTRIC COOP UTILITIES \$6,756.13, STATE OF SOUTH DAKOTA RECORDS MANAGEMENT \$42.27, TIME MANAGEMENT SYSTEMS TIME KEEPING SOFTWARE \$122.40, VERIZON WIRELESS CELL PHONE \$128.07, ALCESTER QUICK STOP MOWER GAS \$160.25, ALCESTER-HUDSON SCHOOL AGENCY ACCOUNTS IMPREST \$2,014.00, BAETE-FORSETH HVAC AC REPAIR \$2,173.47, CENEX FLEET FUELING FUEL \$851.67, CENTURY BUSINESS PRODUCTS COPIES/COPIER LEASE \$1,449.46, DE LAGE LANDEN PUBLIC FINANCE COPIER LEASE \$385.58, G & N LLC BUS DRIVER SAFETY TRAINING \$50.00, HARLOW'S BUS SALES, INC. BUS COVER SEAT \$55.56, HAUFF MID-AMERICA SPORTS, INC. FENCE CAP RILL \$964.90, HAWARDEN REGIONAL HEALTHCARE SCREENING \$32.00, HEIMAN INC. ANNUAL INSPECTION \$1,262.00, JOHNSON, GRANT 2024 CORNBELT TEAM CAMP \$401.00, LEWIS, COREY RED VAN MAINTENANCE \$3,152.44, LODGE AT DEADWOOD LODGING PRINCIPALS CONFERENCE \$465.00, MARLOW, WOODWARD & HUFF, PROF. LLC LEGAL FEES \$560.00, MIDAMERICAN ENERGY COMPANY TAX REFUND \$542.08, NAPA AUTO PARTS OF CANTON FUEL ADDITIVE \$101.94, PRECISION IRRIGATION & LAWN CARE LAWN SEEDING \$3,504.50, SCHOENEMAN BROS. CO. SUPPLIES \$88.26, SDHSAA STATE SB PLAQUES & MEDALS \$97.80, SIOUXLAND OUTDOOR POWER USED 2014 JD 7950R MOWER \$4,500.00, SOUTHEAST AREA COOPERATIVE SERVICES \$1,169.21, TOTAL STOP FOOD STORE SUPPLIES \$43.68, WEX HEALTH INC. ADMIN FEE \$72.00 TOTAL \$37,497.20

**Imprest:**

Meal money State Track Per Diem \$514.00, Mount Marty Volleyball Camp \$1,500.00 Total \$2,014

**Payroll & Benefits:** Instruction General Fund \$121,187.69 Instruction Special Ed Fund \$22,548.72 Instruction Title/REAP/ASP \$13,895.64 Support Services \$67,363.23 Extra Curricular \$8,445.20, Food Service/Drivers Ed \$2,220.11 Total \$235,660.59

**H. OLD BUSINESS.**

1. A motion was made by Dawn Butzer and seconded by Jen Wennblom to approve the following budget amendments for the 2023-2024 budget (a) increase Special Education Fund Account #1221 by \$20,539. All voted aye. Motion carried.

**I. COMMITTEE/SUPERINTENDENT/PRINCIPAL'S REPORT**

- a. Superintendent's Report (a) parking lots (b) bleachers (c) summer projects (d) busing
- b. Principal's report (a) FCCLA nationals in Seattle (b) coaching opportunities still open

**K. NEW BUSINESS.**

1. At 8:11 pm a motion was made by Travis Stene and seconded by Dawn Butzer to adjourn the 2023-2024 Board of Education and reopen as the 2024-2025 Board of Education. All voted aye. Motion carried.

As per state statute, approved for publishing the following Administrative/Directors Contracts, Support Services Contracts, Certified Contracts and Classified Work Agreements for the 2024-2025 school year:

**ADMINISTRATORS:** Tim Rhead 230 days Superintendent/ Elementary Principal \$104,500.00 Transportation Director \$6,000 total \$110,500, Natalie Stene 225 days, Business Manager \$59,500.00, Jason Van Engen 200 days, Secondary Principal \$76,000 High School Student Council \$909.00 Total \$76,909.00, Kathy Johannsen, Technology Network Coordinator \$15,000.00 **CERTIFIED STAFF 175 days:** Creighton Allen Teacher \$47,700.00 Football JH Coach \$2,229.60 Track JH Coach \$1,872.00 Total \$51,801.60, Kayla Anderson Teacher \$46,350.00, Robyn Axtell Teacher \$50,500.00, Lynette Busch Teacher \$61,550.00, Brittany Christensen Teacher \$45,900.00 Prom Advisor \$2,093.00 Total \$47,993.00, Nola Conner Librarian \$50,750.00, Shana Doering Guidance Counselor \$56,350.00 National Honor Society \$641.00 Total \$56,991.00, Kelli Erickson Teacher \$55,450.00, Lexy Foss Teacher \$50,500.00 Fall Cheer Coach \$2,525.00 Total

\$53,025.00, Sarah Gates Teacher \$53,200.00, Daniele Geis Teacher \$46,800.00 Vocal Elem \$936.00 Vocal JH \$936.00 Vocal HS \$1,872.00 Head Musical \$1,818.00 Total \$52,362.00, James Greene Teacher \$53,950.00 Math Olympiad \$459.00 Total \$54,409.00, Brian Haak Teacher \$56,450.00 Football Head Coach \$5,130.00 Track JH Coach \$2,052.00 Field Maintenance \$939.00 Total \$64,571, Shannon Hames Teacher \$54,550.00 Track Head Coach \$4,788.00 Total \$59,338.00, Amber Harris 3/4 Nurse \$37,800.00, Molly Homandberg Teacher \$50,200.00, Mitchell Johnson Teacher \$49,150 Athletic Director \$9,180.00 Football Asst Coach \$3,206.00 Track Head Coach \$4,446.00 Field Maintenance \$904.00 Total \$66,886.00, Tiffany Johnson Teacher \$54,350.00, MaryEllen Kennedy Teacher \$46,350.00 Band \$4,496.00 Total \$50,846.00, Joseph Kvale Teacher \$47,800.00 Cross Country Coach \$3,295.00 Oral Interp \$2,475.00 Total \$53,570.00, Linda Merrick Teacher \$62,500.00, Joseph Miller Teacher \$47,700.00 Basketball Asst Girls Coach \$3,443.00 Total \$51,143.00, Tyleen Nygard Teacher \$47,250.00 Basketball JH Girls Coach \$2,246.00 Total \$49,496.00, Elizabeth Parks Teacher \$45,450.00, Brigita Rasmussen Teacher \$46,350.00 FFA \$3,902.00 Total \$50,252.00, Jamie Ronquillo Teacher \$47,700.00, Hailey Schroeder Teacher \$50,350.00 (1/2) Elementary Student Council \$472.50 Total \$50,822.50 Joel Schroeder Teacher \$50,950.00 Cubette \$2,727.00 Video Board \$1,364.00 Total \$55,041.00, Rebecca Solberg Teacher \$56,600.00 (1/2) Elementary Student Council \$472.50 Total \$57,072.50, Aranda Stai Teacher \$51,050.00, Hannah Swanson Teacher \$55,250.00 Volleyball JH Coach \$2,376.00 Total \$57,626.00, Hillary Terpstra Teacher \$49,300.00 FCCLA \$4,208.00 Golf Coach \$3,360.00 Total \$56,868.00 **CLASSIFIED STAFF:** Katie Anderson Food Service Helper \$16.95/hour, Neal Barnes Head Custodian \$25.60/hour, Kathy Behnke Food Service Helper \$22.23/hour, Pat Bunkoske Alternative Room/Paraprofessional \$16.87/hour, Seth Cotton Custodian \$18.15/hour, Erika Dreckman Paraprofessional \$18.30/hour, Melanie Dumas Paraprofessional \$17.24/hour, Cassandra Garness Administrative Secretary \$16.00/hour, Kristin Haisch Administrative Secretary \$17.10/hour Volleyball JH Coach \$2,246.00, Jenna Klarenbeek Library Paraprofessional \$15.95/hour, Tammy Lewis Food Service Helper, \$20.32/hour, Mary Beth Lundberg Paraprofessional \$22.71/hour, Michael Manning Custodian \$21.17/hour, Terri Nygard Paraprofessional \$21.91/hour, Ashley Oberg Paraprofessional \$18.52/hour, Sandy Saugstad Paraprofessional \$21.91/hour, Danyel Schouten Food Service Helper \$21.38/hour, Renee Swets Paraprofessional \$18.52/hour, Samantha Tinklepaugh Paraprofessional/Bus Radio \$17.14/hour, Alison VanMuyden Paraprofessional \$18.60/hour, Amanda Wielenga Paraprofessional \$19.26/hour **BUS DRIVERS:** Clay Clark \$42.50/route \$12/hour activities, Scott Conner \$42.50/route \$12/hour activities, Steve Johannsen \$42.50/route \$12/hour activities, Chad Nelson \$42.50/route \$12/hour activities, Tim Rhead \$42.50/route \$12/hour activities, Warren Wilkens \$42.50/route \$12/hour activities, Matthew Vermulum (Sub) \$42.50/route \$12/hour activities. **OTHER COACHES:** Vicki Ahart Volleyball Head Coach \$5,445.00, Grant Johnson Basketball Boys Head Coach \$5,049.00, Nathan Johnson Asst Football \$3,267.00, Dean Moller Softball Girls Head Coach \$4,361.00 Field Maintenance \$895.00 Total \$5,256.00, Kevin Pies Softball Girls Asst Coach \$2,754.00, Veronica Rhead Volleyball Asst Coach \$3,375.00, Phil Serck Wrestling Coach \$5,643.00 Nathan Solberg Basketball Girls Head Coach \$5,148.00, Randy Walth Football JH Coach \$2,311.00.

2. A motion was made by Jay Hallaway and seconded by Amanda Beeler to declare Travis Stene as Board of Education member with term expiring July 1, 2027, and Shelby Braaten as Board of Education member with term expiring July 1, 2027. Due to no contested vacancies, there was no election, and one seat remains open. Dawn Butzer will act in an official capacity until the vacancy is filled. Applications will be collected, and an appointment will be made at the next scheduled open meeting. A concurrent motion is necessary to issue a certificate of election and to officially administer the oath of office. All voted aye. Motion carried.

3. A motion was made by Jen Wennblom and seconded by Dawn Butzer to approve and make public any conflicts of interest between board members and the Alcester-Hudson School District (a) Travis Stene wife Natalie Stene is Business Manager. He will abstain from negotiations, evaluations, and reimbursements for Natalie Stene. (b) Natalie Stene husband Travis Stene is a school board member . All voted aye. Motion carried.

4. A motion was made by Travis Stene and seconded by Amanda Beeler to elect Jay Hallaway as Board Chairperson for the 2024-2025 school term. All voted aye. Motion carried.

5. A motion was made by Dawn Butzer and seconded by Jen Wennblom to elect Travis Stene as Board Vice-Chairperson for the 2024-2025 school term. All voted aye. Motion carried.

6. A motion was made by Dawn Butzer and seconded by Travis Stene to consider all claims and approve payment from the 2024-2025 budget. All voted aye. Motion carried.

**Claims:**

ALLIANCE COMMUNICATIONS PHONE LEASE \$920.00, AMAZON CAPITAL SERVICES CLASSROOM SUPPLIES \$51.98, ARGUS LEADER NEWSPAPER SUBSCRIPTIONS \$174.28, ASSOCIATED SCHOOL BOARDS OF SD 2024-2025 DUES \$1,118.41, BMO HARRIS HANDWRITING WORKBOOKS \$267.68, BOOK SYSTEMS LIBRARY SOFTWARE SUBSCRIPTION \$1,990.00, BRIGHTARROW TECHNOLOGIES INC NOTIFICATION SYSTEM \$546.00, CENEX FLEET FUELING FUEL \$182.25, CEV MULTIMEDIA LLC ICEV ONLINE CURRICULUM CLASSES. \$4,012.50, CHANNING BETE COMPANY CLASSROOM SUPPLIES \$48.95, COGNIA INC. MEMBERSHIP \$1,200.00, CULLIGAN WATER CONDITIONING SOFT WATER CONTRACT \$35.00, DE LAGE LANDEN PUBLIC FINANCE COPIER LEASE \$385.58, EBOARDSOLUTIONS, INC. 2025 SUBSCRIPTION \$1,000.00, EDMENTUM ONLINE INSTRUCTIONAL CURRICULUM \$2,825.80, EIDE BAILLY LLP LENOVO LANSCHOOL 2024-2025 \$1,407.00, FIRST DAKOTA INDEMNITY COMPANY WORK COMP INSURANCE \$9,712.00, GRAVES, TRAVIS CLOUD BACKUP \$1,400.00, HUNTINGTON NATIONAL BANK, THE VIDEO DISPLAY \$25,148.84, INFINITE CAMPUS ANNUAL FS LICENSE & SUPPORT \$878.40, IXL LEARNING MATH ONLINE CURRICULUM 7-12 \$4,375.00, JOHNSON CONTROLS SECURITY SOLUTIONS LLC DOOR LOCK SYSTEM UPGRADE TO C- \$11,870.30, JOHNSON, MITCH FIRST AID TRAINING \$35.00, LAKESHORE LEARNING MATERIALS CLASSROOM SUPPLIES AND JOURNALS \$459.44, MATHEMATICAL OLYMPIADS FOR ELEMENTARY & MIDDLE MATH OLYMPIADS 2024-2025 \$175.00, OVERDRIVE DIGITAL BOOK SUBSCRIPTION \$750.00, POPPLERS BAND SUPPLIES \$86.92, PRIMEX WIRELESS ANALOG CLOCKS, MOUNTING KITS \$4,569.90, RENAISSANCE LEARNING, INC. AR/ STAR PROGRAM \$4,809.15, RIDDELL/ALL AMERICAN SPORTS CORP. JH/HS FOOTBALL EQUIPMENT \$5,696.39, RSCHOOLTODAY ACTIVITIES SCHEDULER \$375.00, SDACTE CONFERENCE \$480.00, SDHSCA HAISCH MEMBERSHIP \$60.00, SHI INTERNATIONAL CORP MICROSOFT LICENSE RENEWAL \$2,611.80, SOFTWARE UNLIMITED, INC. SUI ANNUAL FEE \$10,300.00, SPORTS IMPORTS VOLLEYBALL POLES \$7,353.05, SPRING CREEK FARMS INC. BUS BARN RENT \$700.00, SUPREME SCHOOL SUPPLY CO. RECORD BOOKS \$71.35, SWAINE LEARNING SYSTEMS DBA WRITE BRIGHT ONLINE CURRICULUM \$99.00, US BANK ST PAUL GO BOND 2017 \$441,830.00, VOLT ATHLETICS ZERO HOUR \$1,270.00 TOTAL \$551,281.97

7. A motion was made by Amanda Beeler and seconded by Shelby Braaten to affirm the committee appointments All voted aye. Motion carried.

**Building Committee** Travis Stene, Justin Teunissen, Shelby Braaten

**Negotiation Committee** Jen Wennblom, Amanda Beeler, Shelby Braaten

**Bus Transportation** Travis Stene, Jay Hallaway, Justin Teunissen

**Southeast Cooperative Board** Amanda Beeler

**Budget Oversight Committee** Jay Hallaway, Jen Wennblom

8. A motion was made by Dawn Butzer and seconded by Jen Wennblom to participate in the Emergency Bus Pact for the 2024-2025 school year. All voted aye. Motion carried.

9. A motion was made by Amanda Beeler and seconded by Shelby Braaten to approve contract/work agreements from the following personal (a) Roni Rhead Assistant Volleyball Coach. All voted aye Motion

carried.

10. A motion was made by Shelby Braaten and seconded by Jen Wennblom to offer lane change for Mitchell Johnson to MA. All voted aye. Motion carried.

11. 1<sup>st</sup> reading of the following policy changes (a) Changes to Policy AC (b) Changes to Policy ACAA (c) Remove Policy ACAA-R(1) (d) Remove Policy ACCC-E(4) (e) Remove policy ACAA-E(5)

12. A motion was made by Travis Stene and seconded by Amanda Beeler to approve changes to the Alcester-Hudson Emergency Planning Guide. All voted aye. Motion carried.

13. A motion was made by Shelby Braaten and seconded by Dawn Butzer to vote on one representative for the SDHSAA. All voted aye. Motion carried.

14. Discuss options for After School Program

15. A motion was made by Dawn Butzer and seconded by Shelby Braaten to approve commercial insurance with North Rist Partners. All voted aye. Motion carried.

16. **ANNUAL CONSENT AGENDA:** A motion was made by Travis Stene and seconded by Amanda Beeler to approve the following:

- a) Recognize the Administration as a Collective Bargaining Group for the 2024 2025 school year.
- b) Recognize the Certified Staff as a Collective Bargaining Group for the 2024 2025 school year.
- c) Recognize the Classified Staff as a Collective Bargaining Group for the 2024 2025 school year.
- d) Appoint Natalie Stene as Business Manager for the 2024 2025 school year and authorize her to invest monies whenever there are monies to invest and give her authority to enter into the Annual Food Service Agreement.
- e) Appoint Principal Jason VanEngen as Title IX Coordinator for the School District.
- f) Appoint Superintendent Tim Rhead as truant officer, person responsible for closing school in inclement weather, and purchasing agent for the School District within the limits established by the budget and statute.
- g) Appoint Superintendent Tim Rhead as the person responsible for submitting the Consolidated Application.
- h) Name depository Premier Bank of Hudson or Alcester.
- i) Name official newspaper – The Alcester, Beresford, Hudson Republic
- j) Set time and place for Board Meetings: 7:20pm April October, 6:20pm November March in the Alcester Hudson High School conference room in Alcester or Hudson Community Center in Hudson
- k) Reaffirm that the Alcester Hudson School District intends to cover all volunteers with their Workers Compensation Plan.
- l) Authorize the Chairman of the Board and the Business Manager to enter into and execute promissory notes, as necessary, for and on behalf of the District in order to provide sufficient monies in the various funds of the School District to pay current monthly obligations, it being understood that the said amount of said notes will not in any case exceed the sum of ninety five percent of the amount of uncollected taxes as levied by the School Board for the current school fiscal year for the fund for which money is borrowed as fore stated: It being further understood that promissory notes entered into in accordance with the action are subject to ratification by the School Board at their next meeting following the effective date for said promissory notes, and that this authorization is granted with the regulations as set forth in SDCL 13 19 1 through 13 19 5.
- m) Set Board Members' salaries for the 2024 2025 school year at \$75/meeting.
- n) Set meals for approved travel at the state rate for staff.
- o) Set staff mileage for approved travel at the state rate.

- p) Reaffirm policy that all bills are to be submitted to the Business Manager no later than the Wednesday before the regular meeting in order to prepare a listing to send to the Board Members with the Agenda.
- q) Set Substitute salaries: (a) \$100/day classified staff substitute (b) \$120/day teacher substitute (c) \$130/day teacher substitute for consecutive days for the same teacher after 11 days.
- r) Appoint Superintendent Rhead as custodian of the School Board President's Signature Stamp.
- s) Declare the Superintendent, Principal, and Business Manager as legal signatures for the Agency Account, all school reports, and federal programs.
- t) Declare the School Board Chairman, Superintendent, and Business Manager as legal signatures for the Super Now Account, Money Market Account, and Lunch Fund Account.
- u) Set prices for the following:
  - Athletic single ticket** Adults \$4.00, Non district students \$3.00
  - Activity tickets** Adults \$30/year, Alcester-Hudson students Free
  - Musical/Plays** Adults & Students \$5.00
  - Instrumental Rental** \$50/year
  - Percussion Rental** \$30/year
  - Credit Card Fee for processing** 3.5% plus \$.15 (\$20.00 minimum)
  - School Lunch prices** Students K-6 \$3.25, Students 7-12 \$3.50, Adults \$5.00, Extra Milk \$0.25
  - School Breakfast prices** Students K-12 \$1.75

All voted aye. Motion carried.

17. A motion was made by Dawn Butzer and seconded by Shelby Braaten to retain the school attorney for the fiscal year 2024-2025 to Michael F. Marlow, partner at Johnson, Miner, Marlow, Woodward & Huff, Prof. LLC. All voted aye. Motion carried.

**L. ADJOURNMENT.** A motion was made by Amanda Beeler and seconded by Jen Wennblom to adjourn the regularly scheduled July 8, 2024 Board of Education meeting at 9:07 pm. All voted aye. Motion carried. The next regular school board meeting will be Monday, August 12, 2024, at 7:20pm at the Alcester Hudson High School conference room.

ATTEST:

Jay Hallaway, President

Natalie Stene, Business Manager